



CONEJO VALLEY UNIFIED SCHOOL DISTRICT

Child Care – Summer Camp 2021

2801 Atlas Avenue, Thousand Oaks CA 91360-2999

Telephone (805) 492-3567 Fax (805) 492-2302

Email: cvusdcc@conejousd.org

Website: www.805summercamp.com

Welcome!

Welcome to Summer Camp 2021! The safety and health of our campers is always the highest priority. This summer we are continuing procedures and protocols to ensure the safety of all. Please see below for updates to our programming. All regular Child Care policies remain in place during the summer. Students attending Kindergarten through 5th grade during the 20-21 school year may attend camp. Students entering Kindergarten in Fall 2021 may also attend. Students entering TK are not eligible to attend summer camp.

Enrollment/Wait List

Camp will be located at 4 locations: Earths, Madrona, Lang Ranch and Sycamore Canyon. All camps will be week-to-week registration. Enrollment at each camp is limited to 28 students. Enrollment is first come first served, based on the date and time in which we receive the completed registration and processing fee. ***This summer we are also giving priority to essential workers.*** You may identify the camp and weeks you are interested in attending. Depending on space, we may offer you a spot at an alternate camp. You may call the Child Care Office to check available space at other locations and if space is available, we will accommodate your request. In this case your processing fee will be transferred to the appropriate camp/week.

If we are unable to fulfill any or all of your request, you have the option to be put on a wait list. If you are placed on the wait list, you will be notified as soon as space becomes available.

Each site will have 2 classrooms. A classroom must have at least 12 students enrolled in order for us to operate that room.

Payments

All tuition payments are due the Tuesday before the week of attendance. Tuition payments must be made online by 4:00PM on the due date. No payment will be accepted at the school site. It is the parent's responsibility to adhere to the payment deadlines. **If your payment is NOT received by the appropriate dates, you may forfeit your Summer Camp space.**

Credit/Debit cards (VISA/MC only) and ACH are accepted methods of payment. Credit/Debit cards can be set up with the EFT form on our website or by calling the Child Care Office. You may set up automatic payments throughout the summer. **(For all credit/debit card transactions not made on-line, authorizations must be updated from the school year to summer.)** "Bill Pay" is also accepted, however, it is the parent's responsibility to ensure that the bank check is received in our office by the tuition due dates.

Deadlines~Changes in Enrollment

To request a change, please call **(805) 492-3567**. Leave a message including child's name, camp location, phone number and change requested. Changes in enrollment are only accepted at University Center and cannot be made at camp locations.

We request notification of a change at least one week prior to the session of attendance. All processing fees remain non-refundable and non-transferable regardless of notice. There are no credits or refunds for missed days at camp.

Camp Procedures

Camp times are from 9 am-3 pm.



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Drop off/pick up will be outside the child care room. Drop off is from 9 am-10 am. Pick up is from 2:30 pm-3 pm. Any extenuating circumstances for drop off/pick up must be requested through email to the child care leader the day before.